

HOWARD COUNTY COUNCIL REGULAR YEAR END MEETING JANUARY 25TH, 2005.

The Howard County Council met Tuesday, January 25th, 2005 at 7:00 p.m., in Room 338 of the Howard County Administration Center. Those present were Council President Richard Miller, Council Vice President James Papacek and Council Members Dwight Singer, Stanley Ortman, Jeffrey Stout, Leslie Ellison, and Joseph Pencek. Also present were County Attorney Larry Murrell and Auditor Ann Wells.

The meeting was called to order by Sheriff Marshall Talbert and conducted by President Richard Miller.

The minutes of the December 21st, 2004 Regular Meeting, having been previously reviewed, were considered. Mr. Papacek made a motion, seconded by Mr. Stout, to approve the minutes as presented. The motion carried.

THE MATTER OF COUNCIL OPENING COMMENTS:

Mr. Papacek extended a welcome to Councilman Joseph Pencek.

IN THE MATTER OF ORGANIZATION FOR 2005:

Councilman Singer moved to elect Councilman Richard Miller to serve as Howard County Council President and to elect Councilman James Papacek to serve as Vice President for 2005. The nominations were seconded by Mr. Stout and duly carried. In a unanimous decision made by the Council, Mr. Miller will serve as President, and Mr. Papacek will serve as Vice President in the year-2005.

IN THE MATTER OF ORDINANCE NO. 2005-HCC-03 -- ADDITIONAL APPROPRIATIONS:

Ordinance No. 2005-HCC-03 was read in full for the first time by Auditor Ann Wells, and read in full for the second time by President Richard Miller. Ordinance No. 2005-HCC-03 was presented and acted upon as follows:

APPROPRIATION ADDITIONS REQUESTED:

		<u>REQUESTED:</u>	<u>APPROVED:</u>
<u>001</u>	<u>HOWARD COUNTY GENERAL FUND:</u>		
<u>002</u>	<u>HOWARD COUNTY AUDITOR</u>		
01116.00	Second Deputy	\$ 26,227.00	\$ 26,227.00

Auditor Ann Wells explained the Auditor's Office acquired an additional deputy in 2004 when the Recorder's Office downsized the staff. An oversight occurred during budget time last year and not enough money was appropriated for the new position in the Auditor's Office.

Mr. Singer made a motion to appropriate \$26,227.00 to Line Item 1116.00 Second Deputy in Account 002 Howard County Auditor. Mr. Stout seconded the motion, and it carried.

<u>005</u>	<u>HOWARD COUNTY SHERIFF'S DEPARTMENT</u>		
01114.00	Clerical I	\$ 1,000.00	Ø (Denied)
01114.01	Clerical II <i>(Change 8 Clerical to \$26,244 From \$26,189)</i>	\$ 500.00	\$ 500.00
Total Howard County Sheriff's Department		\$ 1,500.00	\$ 500.00

(See page 10, August 24th, 2004 minutes, "Special Consideration and Decisions Recorded Per This Adoption Hearing", Item 5, for related discussion)

During budget sessions last year, the title and salaries of the clerical staff at the jail were changed in order to bring the positions into alignment with other county employees. The clerical salaries were raised except for one position, which was reduced by \$55.00. The Assistant Administrative Supervisor position was combined with the seven (7) Clerical Assistant positions and the title for all eight (8) workers was changed to Clerical II. The base salary for all eight (8) Clerical II's was set at \$25,189. The general increase for 2005 was given to those eight employees. The Sheriff requested an additional increase of \$55.00 for eight (8) Clerical II employees Line Item 1114.01, which would change the salary from \$26,189 to \$26,244 for each position.

Sheriff Marshall Talbert explained that during budget time last year, the \$1,000.00 raise for one Clerical I employee was overlooked. He commented that this individual works very hard with numerous responsibilities and deserves the same raise that was given to county employees. The increase would be \$1,000.00, which would change the salary for the Clerical I from \$30,230 to \$31,230.

The PAC reviewed and recommended the salary increases for the eight Clerical II employees. However the PAC recommended that the Clerical I position remain the same as stated on the 2005 Budget. The Commissioners disagreed with the PAC recommendation and approved the salary increase with an additional \$1,000.00 subject to Council approval.

Mr. Miller commented that a pay increase of \$1,000.00 for the Clerical I position would make the salary commensurate to the salary of a Chief Deputy. (*FYI - \$31,836 – Salary of Chief Deputy in Auditor's Office*) Although the Clerical I position has a higher degree of skill requirements, it is no longer a supervisory position because Major Steve Rogers has assumed supervision of the clerical workers. After thorough consideration by the Council the following motions were made:

Mr. Ortman made a motion to appropriate \$500.00 to Line Item 1114.01 Clerical II in Account 005. Mr. Papacek seconded the motion. A roll call vote followed, which resulted in a split vote for five (5) in favor of and one (1) opposed to approve the request.

Mr. Ortman made a motion to appropriate \$1,000.00 to Line Item 1114.00 in Account 005. The motion was seconded by Mr. Stout. When the vote was taken, Mr. Pencek, Mr. Stout, and Mr. Ellison voted "Aye". Mr. Papacek, Mr. Singer, and Mr. Ortman voted "Nay" resulting in a tie vote. Mr. Miller yielded with a vote of "No", which broke the tie and resulted in a roll call vote with three (3) in favor of and four (4) opposed.

014 HOWARD COUNTY SUPERIOR COURT I

01116.00	Bailiff	(New Position)	\$ 31,367.00	Ø (Denied)
04720.00	Equipment		\$ 6,015.00	Ø (Offset CCD Fund)
04721.00	Furniture		\$ 215.00	Ø (Offset CCD Fund)
01115.00	Part-Time	(In lieu of full-time)	\$ -0-	\$ 5,000.00
Total Superior Court I			\$ 37,597.00	\$ 5,000.00

Superior Court I Judge William Menges congratulated President Miller on his re-election as President of the Howard County Council. Last year an employee worked part-time, averaging about 21 hours per week. The \$2,5000.00 appropriated for 01115.00 Part-Time in the 2005 Budget has not been used because Judge Menges decided to discuss changing the position to full-time. Superior court is averaging 32.3 hrs of overtime per week. Judge Menges instructed employees of Superior Court I to not work overtime because compensatory time off would affect the ever-increasing workload.

During jury trials in Superior Court I, the Bailiff duties are assumed by the Security Officer. This means that the Security Officer is not able to guard or transport defendants in custody during a criminal jury trial. His primary Indiana Constitutional duty is to attend the jury. The Sheriff is often contacted to provide a sheriff deputy in the courtroom.

Judge Menges estimated that there are approximately 15 criminal jury trials per year, accumulating 30 days of time. Creating a Bailiff position would allow the Security Officer to assume his regular duties and free up a sheriff deputy's time. Judge Menges commented that giving back 30 days to the Sheriff's budget would essentially be a net savings for the county. Judge Menges commented that approximately \$20,000.00 was spent in that account last year, which is almost the enough to fund a full time position.

Mr. Miller suggested if the Council agrees with the request for the new position, it can eventually go to Cumulative Capital Development Fund. Mr. Papacek was not in favor of approving any additional employees and salaries at this time. He suggested that the issue could be reconsidered when money in the part-time line item has been expended. Mr. Miller commented that Indiana counties have not been advised of any ability to increase the levels of income. He further stated that the Council has taken a clear position on this issue until any additional money can be found.

Judge Menges outlined his requests out of the equipment and furniture line items. After commentary the Council decided that it would be more appropriate to direct the requests to the Cumulative Development Fund.

Mr. Stout made a motion, seconded by Mr. Ortman and carried, that the equipment and furniture be approved and directed to the Cumulative Capital Development Fund as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>
<u>001 Howard County General Fund</u>	<u>150 Cumulative Capital Development Fund</u>	
014-4720.00 Equipment	000-04720.00 Equipment	\$ 6,015.00
014-4721.00 Furniture	000-04721.00 Furniture	<u>\$ 215.00</u>
		\$ 6,230.00

In lieu of approving the request for \$31,367.00 in Line Item 1116.00 Bailiff, Mr. Singer made a motion to appropriate \$5,000.00 to Line Item 01115.00 Part-Time, and review the Bailiff salary in July 2005 when the Council will have further knowledge of funding that might be available. Mr. Ortman seconded the motion, which resulted in a split vote for four (4) in favor of and two (2) opposed to approve the request to appropriate \$5,000.00 to the Part-Time Line Item. The request for \$31,367.00 in Line Item 1116.00 for the new position failed for the lack of a motion.

Total Howard County General Fund:	\$ 65,324.00	\$ 31,727.00
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011 REASSESSMENT FUND:

010 COUNTY ASSESSOR

01111.00	County Assessor	\$ 41,454.00	\$ 41,454.00
01112.00	Chief Deputy Assessor	\$ 31,230.00	\$ 31,230.00
01113.00	First Deputy Assessor	\$ 28,734.00	\$ 28,734.00
01113.01	First Deputy Assessor (Level 2)	\$ 29,234.00	\$ 29,234.00
01115.00	Part Time	\$ 1,500.00	\$ 1,500.00
Total County Assessor		\$ 132,152.00	\$ 132,152.00

011 CENTER TOWNSHIP ASSESSOR

01111.00	Center Township Assessor	\$ 40,577.00	\$ 40,577.00
01112.00	Chief Deputy Assessor	\$ 31,730.00	\$ 31,730.00
01113.00	First Deputy Assessor	\$ 28,734.00	\$ 28,734.00
01114.00	Part Time	\$ 1,500.00	\$ 1,500.00
Total Center Township Assessor		\$ 102,541.00	\$ 102,541.00

024 TAYLOR TOWNSHIP ASSESSOR

01111.00	Taylor Township Assessor	\$ 10,424.00	\$ 10,424.00
01113.00	Deputy Assessor	\$ 7,349.00	\$ 7,349.00
Total Taylor Township Assessor		\$ 17,773.00	\$ 17,773.00

026 TOWNSHIP ASSESSOR

01111.02	Clay Assessor	\$ 1,172.00	\$ 1,172.00
01111.03	Ervin Assessor	\$ 1,212.00	\$ 1,212.00
01111.06	Honey Creek Assessor	\$ 1,132.00	\$ 1,132.00
01111.07	Howard Assessor	\$ 1,264.00	\$ 1,264.00
01111.08	Jackson Assessor	\$ 1,134.00	\$ 1,134.00
01111.09	Liberty Assessor	\$ 1,407.00	\$ 1,407.00
01111.10	Monroe Assessor	\$ 1,060.00	\$ 1,060.00
01111.13	Union Assessor	\$ 995.00	\$ 995.00
01113.02	Clay Deputy Assessor	\$ 1,285.00	\$ 1,285.00
01113.03	Ervin Deputy Assessor	\$ 996.00	\$ 996.00
01113.06	Honey Creek Deputy Assessor	\$ 957.00	\$ 957.00
01113.07	Howard Deputy Assessor	\$ 860.00	\$ 860.00
01113.08	Jackson Deputy Assessor	\$ 602.00	\$ 602.00
01113.09	Liberty Deputy Assessor	\$ 1,533.00	\$ 1,533.00

01113.10	Monroe Deputy Assessor	\$	664.00	\$	664.00
01113.13	Union Deputy Assessor	\$	604.00	\$	604.00
	Total Township Assessor	\$	16,877.00	\$	16,877.00

043 HARRISON TOWNSHIP ASSESSOR

01111.00	Harrison Township Assessor	\$	10,147.00	\$	10,147.00
01112.00	Deputy Assessor	\$	6,601.00	\$	6,601.00
	Total Harrison Township Assessor	\$	16,748.00	\$	16,748.00

Total Reassessment Fund	\$	286,091.00	\$	286,091.00
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Mr. Miller explained the appropriations in the Assessor line items are in order to protect the General Fund. He respectfully suggested approval of the appropriation requests.

Mr. Stout made a motion to approve the appropriations in the Line Items listed above in 011 Reassessment Fund for a total amount of \$286,091.00. Mr. Ortman seconded the motion, and it carried.

105 ADULT PROBATION USER FEE FUND

01115.00	Part-Time (Superior III)	\$	10,000.00	\$	10,000.00
	Total Adult Probation User Fee Fund	\$	10,000.00	\$	10,000.00

(See page 1, December 21st, 2005 minutes, "In the Matter of Changing Position to Full-Time" for related discussion)

Superior Court III Judge Doug Tate said the Court anticipates hearing a larger number of cases resulting from the increase in the jurisdictional limit for small claims from \$3,000.00 to \$6,000.00. He outlined the request for an additional \$10,000 from Probation User Fees to fund a full-time employee. The PAC recommended changing the part-time position to a full-time position and the Commissioners agreed with the PAC recommendations subject to Council approval.

Mr. Stout made a motion to appropriate \$10,000.00 in Line Item 1115.00 Part-Time (Superior III) in Account 105 Adult Probation User Fee Fund. Mr. Ellison seconded the motion, which carried.

Judge Tate explained this part-time position was originally created under the title of Probation Liaison. Over a period of time the position changed and the employee worked solely within the civil division. Judge Tate requested that the \$10,000.00 appropriation approved by the Council this evening to the criminal side and then transfer one of the criminal salaries to the civil side. He explained this would bring the salaries into alignment and the money that has been appropriated will actually be used for probation duties so it would comply with the laws regarding expenditure of user funds.

Mr. Singer made a motion to approve the transfer the \$10,000.00 (and the original budget item of \$32,500.00) from Adult Probation User Fees over to Part-Time (Superior III), effective January 31st, 2005. Seconded by Mr. Ellison, the motion carried.

150 HOWARD COUNTY CUMULATIVE CAPITAL DEVELOPMENT FUND:

000 INDIVIDUAL HOWARD COUNTY DEPARTMENTS

04302.00	Auditor Equipment	\$	5,000.00	\$	5,000.00
04303.00	Treasurer Equipment	\$	1,000.00	\$	1,000.00
04305.00	Sheriff Equipment	\$	3,000.00	\$	3,000.00
04305.06	Sheriff Automobiles	\$	185,000.00	\$	185,000.00
04308.00	Superior Court II Equipment	\$	5,000.00	\$	5,000.00
04309.00	Surveyor Furniture/Equipment	\$	1,704.00	\$	1,704.00
04312.00	Prosecutor Equipment	\$	2,000.00	\$	2,000.00
04314.00	Superior Court I Equipment	\$	3,000.00	\$	3,000.00
04315.00	Veteran Service Copier	\$	1,295.00	\$	1,295.00
04318.00	Building Superintendent Equipment	\$	12,000.00	\$	12,000.00
04321.00	Howard Haven Equipment/Furniture	\$	5,000.00	\$	5,000.00

04323.00	Commissioners Equipment/Furniture	\$ 2,000.00	\$ 2,000.00
04410.00	Department of Health/Repair/Maintenance	\$ 135,910.00	\$ 135,910.00
04410.01	Department of Health Equipment	\$ 1,500.00	\$ 1,500.00
04724.00	Administration Center HVAC	\$ 200,000.00	\$ 200,000.00
04724.02	Administration Center Roof	\$ 89,995.00	\$ 89,995.00
04720.00	Government Center Building Repair	\$ 20,000.00	\$ 20,000.00
04320.00	Howard Haven Roof	\$ 63,995.00	\$ 63,995.00
000-04720.00	Equipment (Superior Court I)	\$ 6015.00	\$ 6015.00
000-04721.00	Equipment (Superior Court I)	\$ 215.00	\$ 215.00
Total Howard County Individual Departments		\$ 743,290.00	\$ 743,629.00

Mr. Miller stated that most of these requests were presented last year during the budget hearings for the 2005 Budget and were moved to Cumulative Capital Development Fund with very little deliberation. Commissioner Raver said the Board of Commissioners reviewed the requests and sorted out the requests that could come out of the Economic Development Income Tax Fund (EDIT). The total amount of the requests in the Cumulative Capital Development Fund is \$1,121,869.00, which is more than the amount that will be collected for the 2005-year.

Mr. Papacek made a motion to approve a total of \$743,629.00 in the Line Items listed above in Account 150 Cumulative Capital Development Fund as submitted. Mr. Ellison seconded the motion, and it carried.

<u>001</u>	<u>INFORMATION SYSTEMS DEPARTMENT</u>		
01112.00	Network Administrator	\$ 44,000.00	\$ 44,000.00
01113.00	Systems Administrator	\$ 34,500.00	\$ 34,500.00
01114.00	Network Technician	\$ 30,050.00	\$ 20,000.00
			(Part-Time)
01115.00	Overtime	\$ 5,000.00	\$ 5,000.00
01521.00	FICA	\$ 8,660.00	\$ 8,660.00
01522.00	PERF	\$ 9,650.00	\$ 9,650.00
01523.00	Insurance	\$ 28,260.00	\$ 28,260.00
02371.00	Computer Supplies	\$ 5,000.00	\$ 5,000.00
03120.02	Contract Services	\$ 29,000.00	\$ 29,000.00
03213.00	Travel & Training	\$ 1,000.00	\$ 1,000.00
03246.00	Computer Maintenance	\$ 142,850.00	\$ 142,850.00
04725.00	Computer Upgrade (Administration Center)	\$ 46,500.00	\$ 46,500.00
Total Information Systems Department		\$ 384,470.00	\$ 374,420.00

Information Systems Director Terry Tribby presented the budget request for the year 2005. He commented that many line item requests were moved to the Cumulative Capital Development Fund to free up money in the Howard County General Fund. He distributed "Major Information Systems Projects – 2005" for Council information and discussed the major projects that are anticipated. The projects include the GIS commitment, Wireless Communications Network Project, and Information Systems Job Tracking. These significant projects will generate additional responsibilities, which will require a significant amount of time and investments from various county departments. Mr. Tribby was concerned about having enough staff available to complete the projects.

Line Item 1112.00 Network Administrator: Mr. Tribby requested that the Council readdress the \$1,000.00 raise that Network Administrator John Templin did not receive for the year 2005 due to an oversight during the budget hearing last year. The current salary of \$43,000.00 is the same as in 2004. Mr. Tribby considers Mr. Templin a very valued employee.

Mr. Papacek commented that during the reorganization of the Information Systems Department in 2003, the Council approved a salary increase for the Network Administrator with justification that the employee would be assuming more responsibilities. The employee received a salary increase at the time when no other county employees received a pay increase.

Line Item 1114.00 Network Technician: Mr. Tribby requested approval to change Network Technician Part-Time position into a full-time position. The PAC does not recommend changing the position to full-time and proposes to

review the issue in June 2005. The Board of Commissioners disagreed with the PAC recommendation and voted to recommend the Network Technician to be a full-time position, subject to Council approval.

Commissioner Bagwell described how the work and responsibilities of the Information Systems Department has significantly grown. He commented that most county departments utilize the Information Systems group. Mr. Bagwell pointed out that the money for the full-time Network Technician would come out of the Cumulative Capital Development Fund and not the General Fund. Mr. Papacek was opposed to funding a full-time employee, however he would be open to review the request in six months when the Council would have a better understanding regarding availability of funding.

Mr. Papacek made a motion to approve the requests for additional appropriations in 001 Information Systems Department in the line items listed above with the exception of changing the appropriation in Line Item 1114.00 Part-Time to \$20,000.00 and to adjust the FICA, PERF, and Insurance line items as necessary. Mr. Singer seconded the motion, and it carried.

Total Cumulative Capital Development Fund	\$1,121,869.00	\$1,118,049.00
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213 HOWARD COUNTY HEALTH DEPARTMENT – BIOTERRORISM FUND:

02360.00	Office Supplies	\$ 2,781.54	\$ 2,781.54
03120.00	Contracts	\$ 5,000.00	\$ 5,000.00
03213.00	Training & Registrations	\$ 5,000.00	\$ 5,000.00
04720.00	Equipment	\$ 10,000.00	\$ 10,000.00
Total Health Department – Bioterrorism Fund		\$ 22,781.54	\$ 22,781.54

Executive Director Kris Conyers explained this is the balance of the 2004 money, which will be spent during the 2005-year.

215 HOWARD COUNTY HEALTH DEPARTMENT
MASTER TOBACCO SETTLEMENT FUND: 2004/2005

03120.00	Contract Services with Global, Inc.	\$ 74,900.00	\$ 74,900.00
04720.00	Computers & Equipment	\$ 2,849.13	\$ 2,849.13
Total Health Department Master Tobacco Settlement Fund		\$ 77,749.13	\$ 77,749.13

Ms. Conyers stated this is part of the Tobacco Settlement Fund that occurred several years ago in Indiana. She anticipates spending the balance of \$77,749.13 for various projects and computer equipment.

217 HOWARD COUNTY HEALTH DEPARTMENT
TOBACCO SETTLEMENT FUND:

01111.00	Immunization Nurse, R.N.	\$ 5,600.00	\$ 5,600.00
01112.00	Environmental Health Specialists (Foods)	\$ 10,000.00	\$ 10,000.00
01521.00	FICA	\$ 1,195.00	\$ 1,195.00
02360.00	Office Supplies	\$ 1,000.00	\$ 1,000.00
04720.00	Computers & Equipment	\$ 15,000.00	\$ 15,000.00

Ms. Conyers stated that the Health Department decided not to request the entire allocation at this point in time because there is no guarantee there will be any further tobacco money available.

Total Health Department Tobacco Settlement Fund:	\$ 32,795.00	\$ 32,795.00
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221 HOWARD COUNTY HEALTH DEPARTMENT BIOTERRORISM COORDINATOR FUND:

03120.00	Bioterrorism Coordinator	\$ 47,714.86	\$ 47,714.86
02360.00	Office Supplies	\$ 500.00	\$ 500.00
02370.00	Preparedness Supplies	\$ 2,900.00	\$ 2,900.00
03120.01	Contracts	\$ 1,260.00	\$ 1,260.00
03213.00	Registration, Meetings, Trainings	\$ 3,500.00	\$ 3,500.00
03321.00	Mileage	\$ 2,000.00	\$ 2,000.00
03212.00	Postage	\$ 200.00	\$ 200.00

03241.00	Printing	\$	2,000.00	\$	2,000.00
04721.00	Office Furniture	\$	1,100.00	\$	1,100.00
Total Health Department Bioterrorism Coordinator		\$	61,174.86	\$	61,174.86

Executive Director Kris Conyers explained the 221 Fund is a reimbursable grant that pays for the Bioterrorism Coordinator salary of \$47,714.86. The remaining line items are self-explanatory. The grant ends on July 31st, 2005.

Mr. Ortman made a motion to appropriate a total of \$194,500.53 in the line items listed above in Accounts 213, 215, 217, and 221. Seconded by Mr. Ellison, the motion carried.

500 **HOWARD COUNTY ECONOMIC DEVELOPMENT INCOME TAX FUND:**
HOWARD COUNTY AUTOMOTIVE HERITAGE MUSEUM & CIVIC CENTER

03327.00	Audit	\$	525.00	\$	525.00
Total Howard County Automotive Heritage Museum & Civic Center		\$	525.00	\$	525.00

000 **HOWARD COUNTY SHERIFF DEPARTMENT**

04305.00	Equipment	\$	29,500.00	\$	29,500.00
04305.01	IDACS & Mobile Terminals	\$	13,913.00	\$	13,913.00
Total Howard County Sheriff Department		\$	43,413.00	\$	43,413.00

000 **INFORMATION SYSTEMS DEPARTMENT**

03216.00	Internal DSL Service	\$	7,800.00	\$	7,800.00
04727.00	Hardware / Software	\$	35,000.00	\$	35,000.00
Total Information Systems Department		\$	42,800.00	\$	42,800.00

Total Howard County Economic Development Income Tax Fund \$ 86,738.00

Mr. Raver explained most of these items were requested last year. In consulting with the County Attorney, the Commissioners concluded that these items could come out of the Economic Development Fund instead of the Cumulative Capital Development Fund.

Mr. Papacek made a motion to appropriate \$86,738.00 to the line items listed above in 500 Howard County Economic Development Income Tax Fund. Seconded by Mr. Stout, the motion carried.

TOTAL ADDITIONAL APPROPRIATIONS ALL FUNDS \$ 1,727,105.53

IN THE MATTER OF SALARY ORDINANCE NO. 2005-HCC-04 – AMENDING SALARY ORDINANCE FOR 2005:

A motion was made by Mr. Papacek, seconded by Mr. Singer, and carried to approve Amended Salary Ordinance 2005-HCC-04 as noted. The amended salaries, any changed position titles and all other pertinent information is shown as follows:

			REQUESTED:	APPROVED:	YTD TOTAL:
<u>001</u>	<u>HOWARD COUNTY GENERAL FUND:</u>				
<u>002</u>	<u>HOWARD COUNTY AUDITOR:</u>				
1116.00	Second Deputy (Budget Correction)	\$	26,227.00	\$	26,227.00
<u>005</u>	<u>HOWARD COUNTY SHERIFF'S DEPARTMENT</u>				
01114.00	Clerical I	\$	1,000.00	Denied	\$ 31,230.00
01114.01	Clerical II (Change 8 Clerical to \$26,244 from \$26,189)	\$	500.00	\$ 500.00	\$ 26,244.00
<u>014</u>	<u>HOWARD COUNTY SUPERIOR COURT I</u>				
01116.00	Bailiff (New Position)	\$	31,367.00	Denied	\$ 31,367.00
	(Part-Time to increase from \$2,500 to \$7,500)	\$	5,000.00	\$ 5,000.00	\$ 7,500.00

<u>011</u>	<u>REASSESSMENT FUND:</u>			
<u>010</u>	<u>COUNTY ASSESSOR</u>			
01111.00	County Assessor	\$ 41,454.00	\$ 41,454.00	\$ 41,454.00
01112.00	Chief Deputy Assessor	\$ 31,230.00	\$ 31,230.00	\$ 31,230.00
01113.00	First Deputy Assessor	\$ 28,734.00	\$ 28,734.00	\$ 28,734.00
01113.01	First Deputy Assessor (Level 2)	\$ 28,734.00	\$ 28,734.00	\$ 29,234.00
01113.01	First Deputy Assessor (Level 2 Achieved)	\$ 500.00	(Inc. in salary 1113.01)	
01115.00	Part Time	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
<u>011</u>	<u>CENTER TOWNSHIP ASSESSOR</u>			
01111.00	Center Township Assessor	\$ 40,577.00	\$ 40,577.00	\$ 40,577.00
01112.00	Chief Deputy Assessor	\$ 31,730.00	\$ 31,730.00	\$ 31,730.00
01113.00	First Deputy Assessor	\$ 28,734.00	\$ 28,734.00	\$ 28,734.00
01114.00	Part Time	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
<u>024</u>	<u>TAYLOR TOWNSHIP ASSESSOR</u>			
01111.00	Taylor Township Assessor	\$ 10,424.00	\$ 10,424.00	\$ 10,424.00
01113.00	Deputy Assessor	\$ 7,349.00	\$ 7,349.00	\$ 7,349.00
<u>026</u>	<u>TOWNSHIP ASSESSORS</u>			
01111.02	Clay Assessor	\$ 1,172.00	\$ 1,172.00	\$ 1,172.00
01111.03	Ervin Assessor	\$ 1,212.00	\$ 1,212.00	\$ 1,212.00
01111.06	Honey Creek Assessor	\$ 1,132.00	\$ 1,132.00	\$ 1,132.00
01111.07	Howard Assessor	\$ 1,264.00	\$ 1,264.00	\$ 1,264.00
01111.08	Jackson Assessor	\$ 1,134.00	\$ 1,134.00	\$ 1,134.00
01111.09	Liberty Assessor	\$ 1,407.00	\$ 1,407.00	\$ 1,407.00
01111.10	Monroe Assessor	\$ 1,060.00	\$ 1,060.00	\$ 1,060.00
01111.13	Union Assessor	\$ 995.00	\$ 995.00	\$ 995.00
01113.02	Clay Deputy Assessor	\$ 1,285.00	\$ 1,285.00	\$ 1,285.00
01113.03	Ervin Deputy Assessor	\$ 996.00	\$ 996.00	\$ 996.00
01113.06	Honey Creek Deputy Assessor	\$ 957.00	\$ 957.00	\$ 957.00
01113.07	Howard Deputy Assessor	\$ 860.00	\$ 860.00	\$ 860.00
01113.08	Jackson Deputy Assessor	\$ 602.00	\$ 602.00	\$ 602.00
01113.09	Liberty Deputy Assessor	\$ 1,533.00	\$ 1,533.00	\$ 1,533.00
01113.10	Monroe Deputy Assessor	\$ 664.00	\$ 664.00	\$ 664.00
01113.13	Union Deputy Assessor	\$ 604.00	\$ 604.00	\$ 604.00
<u>043</u>	<u>HARRISON TOWNSHIP ASSESSOR</u>			
01111.00	Harrison Township Assessor	\$ 10,147.00	\$ 10,147.00	\$ 10,147.00
01112.00	Deputy Assessor	\$ 6,601.00	\$ 6,601.00	\$ 6,601.00
<u>105</u>	<u>SUPERIOR COURT III</u>			
01115.00	Court Liaisons	\$ 10,000.00	\$ 10,000.00	\$ 42,000.00
<u>145</u>	<u>HOWARD COUNTY 911 ENHANCEMENT SERVICES FUND:</u>			
01110.00	Communications Director	\$ 32,666.00	\$ 32,666.00	\$ 32,666.00
01111.00	Asst. Communications Director	\$ 31,144.00	\$ 31,144.00	\$ 31,144.00
01112.00	Part-Time Dispatcher	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
01113.00	Shift Supervisor	\$ 30,644.00	\$ 30,644.00	\$ 30,644.00
01124.00	Part-Time	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
01125.00	Overtime	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
<u>150</u>	<u>HOWARD COUNTY CUMULATIVE CAPITAL DEVELOPMENT FUND:</u>			
<u>001</u>	<u>INFORMATION SYSTEMS DEPARTMENT</u>			
01112.00	Network Administrator	\$ 44,000.00	\$ 44,000.00	\$ 44,000.00
01113.00	Systems Administrator	\$ 34,500.00	\$ 34,500.00	\$ 34,500.00

01114.00	Part-Time	\$ 30,500.00	Denied	\$ 30,500.00
01114.00	Part-Time (Wanted Full Time)	\$ -0-	\$ 20,000.00	\$ 20,000.00
01115.00	Overtime	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00

217 HOWARD COUNTY HEALTH DEPARTMENT TOBACCO SETTLEMENT FUND:

01111.00	Immunization Nurse, R.N.	\$ 5,600.00	\$ 5,600.00	\$ 5,600.00
01112.00	Environmental Health Specialist (Foods)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00

221 HOWARD COUNTY HEALTH DEPARTMENT BIOTERRORISM COORDINATOR FUND:

3120.00	Bioterrorism Coordinator	\$ 47,714.86	(Contract Position, not salary)
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IN THE MATTER OF RESOLUTION NO. 2005-HCC-01 --TRANSFERS:

Resolution No. 2005-HCC-01 addressing requested transfers was presented and read in full for Council information. The following actions were taken:

TRANSFERS		AMOUNT:	
FROM:	TO:	REQUESTED:	ALLOWED:
<u>001 HOWARD COUNTY GENERAL FUND:</u>			

009 HOWARD COUNTY CORONER:

03113.00	Deputy Contracts (4)	1113.00	Deputies (4)	\$ 11,600.00	\$ 11,600.00
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Mr. Miller said a meeting was held with the Coroner regarding the transfer request. The four Part-Time Deputies propose to work for a regular salary instead of receiving a contractual salary. Attorney Murrell cautioned that the overtime needs to be monitored because it could become an issue.

023 HOWARD COUNTY BOARD OF COMMISSIONERS:

01113.01	Attorney Council	01113.00	County Attorney/Coordinator	\$16,122.00	\$16,122.00
01113.02	Attorney Drainage Board	01113.00	County Attorney/Coordinator	\$ 5,374.00	\$ 5,374.00
01114.00	Assistant County Atty.	01113.00	County Attorney/Coordinator	\$ 5,000.00	\$ 5,000.00
03120.00	Contract Services	01113.00	County Attorney/Coordinator	\$ 7,500.00	\$ 7,500.00
03121.00	Office Allowance	01113.00	County Attorney/Coordinator	\$ 5,000.00	\$ 5,000.00

County Attorney Larry Murrell commented that he is looking forward to becoming Howard County's first full-time attorney and appreciates the confidence that the Council places on his ability to fill the position. Attorney Murrell advised that he would present a contract at the next Council meeting to set out the details that were discussed.

035 ROBERT J. KINSEY YOUTH CENTER:

01119.01	Shift Supervisor	01119.02	Part-Time Shift Supervisor	\$ 6,969.20	\$ 6,969.20
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037 KINSEY RESIDENTIAL:

01119.01	Shift Supervisor	01119.02	Part-Time Shift Supervisor	\$ 6,969.20	\$ 6,969.20
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038 KINSEY SECURE DETENTION:

01119.01	Shift Supervisor	01119.02	Part-Time Shift Supervisor	\$ 6,970.20	\$ 6,970.20
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Regarding Funds 035, 037, and 038, the Kinsey Youth Center's intent is to create appropriate line items for the Part-Time Shift Supervisor.

013 JUVENILE PROBATION:

01120.04	Probation Officer	01122.01	Probation Officer	\$ 375.76	\$ 375.76
01120.04	Probation Officer	01121.04	SHOCAP Tracker	\$ 195.52	\$ 195.52

Chief Juvenile Probation Officer Don Travis said the transfer requests in Fund 013 Juvenile Probation were inadvertently excluded from the agenda. Mr. Travis explained one request was to correct some miscalculations that occurred during the budgetary process last year. The Probation Officer's salary schedule is based on days of service. The salary calculations for fiscal year 2005 were based on 261 days instead of 260 days.

Mr. Papacek made a motion to approve the transfers in the line items listed above, and include the one for Probation. Mr. Singer seconded the motion, which carried.

<u>010</u>	<u>HOWARD COUNTY DEPARTMENT OF HEALTH:</u>			
01121.00	Clerk Registrar	01122.00	Overtime/Part-Time	\$ 3,402.00 \$ 3,402.00

Mr. Stout made a motion to approve the transfer of \$3,402.00 from Line Item 01121.00 to Line Item 01122.00 in Fund 010 as stated. Seconded by Mr. Ellison, the motion carried.

IN THE MATTER OF KOKOMO PUBLIC LIBRARY PROPOSAL:

Kokomo Public Library Board Members William Sahm, Susan Luttrell, and Charles Joray, presented the Council with the following information:

Mr. William Sahm thanked the Council for the reappointments to the Library Board. Mr. Sahm talked about the Library Board's planning activities. In 2002, the Library Board commissioned K.R. Montgomery Architect firm to conduct a feasibility study of the library facilities. During 2004 a professional Committee was assembled consisting of K.R. Montgomery Architect Firm, Geupel DeMars Construction Management, Umbaugh and Associates, Barnes and Thornberg Law Firm, and Jim Ferguson Real Estate. The Committee recommended that the Board should consider the downtown area, in order to best serve the library patrons and community. Possible location sites are being investigated. Numerous meetings were held with the Mayor and public forums were held.

On September 27, 2004, the Library Board authorized an investigation of the Forest Park area. Property appraisals, soil borings, environmental and utility studies have indicated it is a viable site. The Board postponed action in order to conduct a detailed study of the following three competing sites: Library campus, Foster Park area, and Kokomo Tribune building site.

Ms. Susan Luttrell thanked the Council for her reappointment to the Library Board. Ms. Luttrell described a monetary plan for an estimated \$14 - \$18 million, 90,000 sq. ft. facility. The State has set up a Library Improvement Fund, which the Library Board deposits \$6,000.00 each year to go toward improvements. The current balance is \$3.1 million, which will increase to \$3.7 million by the end of 2005. Due to the previous monetary plan, the Russiaville and South library branches were built without any debt.

Mr. Ortman made comments regarding postponing the building plans due to the slow economy. Mr. Papacek appreciated being informed about the library proposal. The Council thanked the Library Board Representatives for their presentation.

IN THE MATTER OF COUNCILMAN COMMITTEE APPOINTMENTS FOR 2005:

It was the consensus that Council Members shall serve on the following Committees:

Richard Miller	--	Coordinating Council Personnel Administration Committee (P.A.C.)
James Papacek	--	Coordinating Council Howard County Plan Commission
Joseph Pencek	--	Solid Waste District
Dwight Singer	--	Howard County 4-H Exhibit Council Personnel Administration Committee (P.A.C.) Health Insurance Committee Automotive Heritage Museum/Civic Center Board

Leslie Ellison	--	Coordinating Council Community Corrections Board Disaster Preparedness Committee
Stanley Ortman	--	Howard County Extension Advisory Council Health Insurance Committee
Jeffrey Stout	--	Early Intervention Plan Team Health Insurance Committee

IN THE MATTER OF APPOINTING COUNCIL ATTORNEY/COORDINATOR:

Indiana Code 36-2-3-10 allows the fiscal body to employ and fix the compensation of an attorney. Mr. Ellison made a motion to approve reappoint Attorney Larry Murrell for the legal counsel to the fiscal body. Mr. Singer seconded the motion, which carried.

IN THE MATTER OF SHERIFF DEPARTMENT ISSUES:

(See pages 5-6, December 21st, 2004 minutes, "In the Matter of Sheriff Department Issues", Item 5 for related discussion)

Sheriff Marshall Talbert distributed the final report of the Local Systems Assessment from the National Institute of Corrections ("NIC") for Council review.

There being no further business to come before the Council, Mr. Papacek made a motion to adjourn. The motion was seconded by Mr. Stout and carried. The meeting adjourned at 9:45 p.m.

HOWARD COUNTY COUNCIL:

Richard H. Miller, President

James Papacek, Vice President

Joseph Pencek, Councilman

Dwight Singer, Jr., Councilman

Leslie Ellison, Councilman

Stanley Ortman, Councilman

Jeffrey Stout, Councilman

Attest:

ANN WELLS, AUDITOR
County Council Minutes, January 25th, 2005